
Hollinswood and Randlay Parish Council

Chairman: Councillor S Snell Clerk: Katrina Baker MBE MILCM

17th May 2023

To: Cllr S Snell Cllr C Prescott Cllr C Turley
 Cllr S Unwin Cllr T Wood

You are invited to a meeting of the Human Resources Committee on **Monday 22nd May 2023** which will take place at 7.15pm, in the Council Chamber, Hollinswood Neighbourhood Centre.

Public & Press are welcome to attend, although it may be necessary to agree a private session within the meeting.

Yours sincerely

Katrina Baker
Clerk

A G E N D A

1. **Welcome**
2. **Election of Chairman**
3. **Declaration of Acceptance of Office**
4. **Apologies for absence**
5. **Declarations of Interest (relating to any matter on the Agenda)**
6. **Election of Vice Chairman**
7. **Declaration of Acceptance of Office**
8. **To confirm the Minutes of the meeting held on 30th January 2023**
9. **Matters Arising, for information, not included on this agenda**
10. **To confirm the Terms of Reference for this committee**
11. **Employment Policies**
12. **Holiday / Sickness Records**
13. **To confirm the date & time of the next Human Resources meeting**

4th September 2023

7.00pm

Council Chamber